

## MEETING MINUTES

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**A. CALL TO ORDER**

Board President Smith called the Regular meeting of the Governing Board to order at 7:02 PM.

**B. ROLL CALL: Rachele Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley**

Board members Haddoak, Robert, Smith, Solomon, and Talley were present.

Cabinet members Avanesyans, Montemayor, Peattie, and Hernandez were present.

**C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no public comments.

**D. ADJOURN TO CLOSED SESSION**

Closed session was pushed to the end of the meeting due to timing.

**E. PLEDGE OF ALLEGIANCE**

Suzan Solomon led the Pledge of Allegiance.

**F. APPROVAL OF THE AGENDA**

Agenda approved.

Motion: Talley / Seconded: Smith

Vote: 5 – 0

**G. APPROVAL OF MINUTES**

**1. Consideration of Approving the Minutes of the Regular Meeting of December 10, 2024**

Minutes approved.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

**H. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS**

- Board member Solomon shared she is looking forward to the upcoming music concerts hosted at Oak Hills Elementary and the visual arts showcase held at Oak Hills Elementary;
- Board members Robert and Solomon recently observed administrators engaging in Orenda professional development;
- Superintendent Hernandez wished all staff a wonderful holiday break.

**I. PUBLIC COMMENTS**

There were no public comments.

**J. PUBLIC INTEREST**

**1. Recognition of Classified Employee of the Month**

Congratulations to Behavior Support Specialist Andrea Miller, nominated by her peers as the Oak Hills Elementary Classified Employee of the Month.

**K. CONSENT CALENDAR**

**1. Removal of Items From the Consent Calendar**

No items were removed.

**2. Consideration of Approving Items on the Consent Calendar**

Consent Calendar approved.

Motion: Talley / Seconded: Solomon

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

**3. Consent Calendar- Business Services**

i. **Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants**

ii. **Consideration of Approving District Recurring Contracts**

iii. **Consideration of Approving CUPCCA (California Uniform Public Construction Cost Accounting Act) Contractor List**

**4. Consent Calendar- Human Resources**

i. **Consideration of Approving Personnel Report #24/25-10**

**L. STAFF REPORTS**

**1. Staff Reports- Curriculum/Instructional Services**

i. **Consideration of Approving Contract with Woodcraft Rangers to Provide Family Involvement Night Events**

Woodcraft Ranges has developed hands-on workshop events that bring parents and students together for hands-on activities.

Item approved.

Motion: Solomon / Seconded: Robert

Vote: 5 – 0

**2. Staff Reports- Business Services**

i. **Consideration of Approving Purchase of ParentSquare's Smart Sites with Monsido**

In an effort to provide a fresh, modern, and engaging website experience to our community and staff, District staff recommends the purchase of ParentSquare's Smart Sites for website hosting and Monsido for accessibility checking.

Item approved.

Motion: Haddoak / Seconded: Robert

Vote: 5 – 0

**3. Staff Reports-Administrative Services**

i. **Consideration of Approving Board Members' Attendance to the Orenda Education's Leadership Column Spring Board Intensive**

Board members will participate in two sessions to engage in professional learning centered around the phases of the Student Acceleration Formula. The sessions will provide participants with the latest research around systemic barriers, celebrate successes, and engage in deep discussion within the Orenda Leadership Network.

The item was approved with the attendance of four board members.

Motion: Solomon / Seconded: Robert

Vote: 5 – 0

ii. **Consideration of Approving New Administrative Regulation 1313: Civility - First Reading**

Administrative Regulation 1313: Civility approved with suggested edits and waived additional readings.

Motion: Solomon / Seconded: Talley  
Vote: 5 – 0

**4. Staff Reports- Human Resources**

**i. Consideration of Approving New Certificated Job Description for Preschool Special Education Inclusion Teacher**

In order to increase inclusion opportunities for our youngest learners, this job description would create teaching position(s) for certificated education specialist teachers. This itinerant position would provide specialized instruction to children three to five years old who receive services in the general education preschool setting and have IEPs.

The job description was approved with suggested edits.

Motion: Solomon / Seconded: Robert  
Vote: 5 – 0

**ii. Consideration of Approving Human Resources Board Policies - First Reading**

Administrative Regulation 4119.12: Title IX Sex Discrimination and Sex-Based Harassment approved and waived additional readings.

Motion: Talley / Seconded: Solomon  
Vote: 5 – 0

Administrative Regulation 4219.12: Title IX Sex Discrimination and Sex-Based Harassment approved and waived additional readings.

Motion: Solomon / Seconded: Talley  
Vote: 5 – 0

Administrative Regulation 4319.12: Title IX Sex Discrimination and Sex-Based Harassment approved and waived additional readings.

Motion: Talley / Seconded: Haddoak  
Vote: 5 – 0

Exhibit 4219.12: Title IX Sex Discrimination and Sex-Based Harassment approved and waived additional readings.

Motion: Talley / Seconded: Solomon  
Vote: 5 – 0

Board Policy 5145.3: Nondiscrimination/Harassment approved and waived additional readings.

Motion: Haddoak / Seconded: Solomon  
Vote: 5 – 0

Administrative Regulation 5145.3: Nondiscrimination/Harassment approved and waived additional readings.

Motion: Robert / Seconded: Talley  
Vote: 5 – 0

Board Policy 5145.7: Sex Discrimination and Sex-Based Harassment approved and waived additional readings.

Motion: Talley / Seconded: Solomon  
Vote: 5 – 0

Administrative Regulation 5145.7: Sex Discrimination and Sex-Based Harassment approved and waived additional readings.

Motion: Solomon / Seconded: Robert

Vote: 5 – 0

Administrative Regulation 5145.71: Title IX Sex Discrimination and Sex-Based Harassment Complaint approved and waived additional readings.

Motion: Robert / Seconded: Solomon

Vote: 5 – 0

Exhibit 5145.71: Title IX Sex Discrimination and Sex-Based Harassment Complaint approved and waived additional readings.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

**M. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- Report from the Raising the Curtain Foundation

**N. ADJOURN TO CLOSED SESSION**

Board President Smith adjourned the meeting at 7:52 PM.

1. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee
2. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources

**O. RETURN TO OPEN SESSION**

Board members returned to Regular Session at 8:09 PM.

**P. REPORT OUT OF CLOSED SESSION**

Board President Smith announced no action was taken in Closed Session.

**Q. ADJOURNMENT**

Board President Smith adjourned the meeting at 8:09 PM.

The next Regular Board Meeting is scheduled for January 14, 2025. Closed Session begins at 6:00 PM. Open Session begins at 7:00 PM.



Rachelle Haddoak, Governing Board Clerk



Dr. Leticia Hernandez, Secretary